

LEAN YELLOW BELT CERTIFICATE ENHANCEMENT: PROJECT S.M.A.R.T. START-UP

COURSE DESCRIPTION

Every project needs a kick-off meeting. This initial kick off can leverage discovering a large amount of information and set the project on course for success by using a framework to discover key aspects of the project. This session is intended for the start of every project or training program. This enhancement will show how the Specific, Measurable, Attainable, Result-orientated and Time-specific (or, S.M.A.R.T.) is a simple and effective way to draw out information from project owners.

Prerequisite: This training is an enhancement to the Lean Yellow Belt Certificate Training Program.

PROGRAM OBJECTIVES

- ✓ **Learn the fundamental aspects of the S.M.A.R.T. Start Up process**
- ✓ **Discover how to draw information on stakeholders, and their deliverables/expectations.**
- ✓ **Develop a method for quickly learning about project risks and developing mitigations.**
- ✓ **Learn a very quick process of testing schedule for realistic timelines.**
- ✓ **Learn “what does success look like?” for the group.**

PROGRAM STRUCTURE

MODULE	LEARNING OUTCOMES	HOURS
Project S.M.A.R.T. Start Up		
Discover how the S.M.A.R.T. Start Up process can draw out a large amount of information from project owners and stakeholders	<ul style="list-style-type: none"> • Review the origin of SMART Start Up process and the fundamentals of its practice. • How to use sticky notes to quickly gather, group and access like ideas and test outlier ideas. • Understand how being “Specific, Measurable, Attainable, Results-orientated and Time Specific” can create a path to success. • Create a method for mapping risks and mitigations and how they can impact schedule or project timelines. • Building Project Scope Confirmation summaries and ongoing project tracking systems. 	4

EVALUATION

Attendance	60%
Participation in group discussion	40%
TOTAL	100%

PROGRAM DELIVERY

This course is delivered through an instructor-led session, group discussion, and audio/visual presentations.

PRICE

\$225 per student

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INSTRUCTOR



Shafraaz Kaba is an Intergrated Project Delivery (IPD) expert and architect who thrives on facilitating architecture that is ecologically aware. He is previously known for his work at Manasc Isaac Architects, where he focused on net-zero energy and carbon-emission reducing goals for buildings. Shafraaz now facilitates the creation of regenerative, net zero energy, and carbon neutral architecture using Lean culture and design thinking.

Over the last 20 years, he has made significant contributions to the design and cultural landscape of Edmonton, mainly through founding Media Architecture Design Edmonton (MADE). Shafraaz has been involved with the Canadian Green Building Council Alberta Leadership Board and the Lean Construction Institute of Canada.